



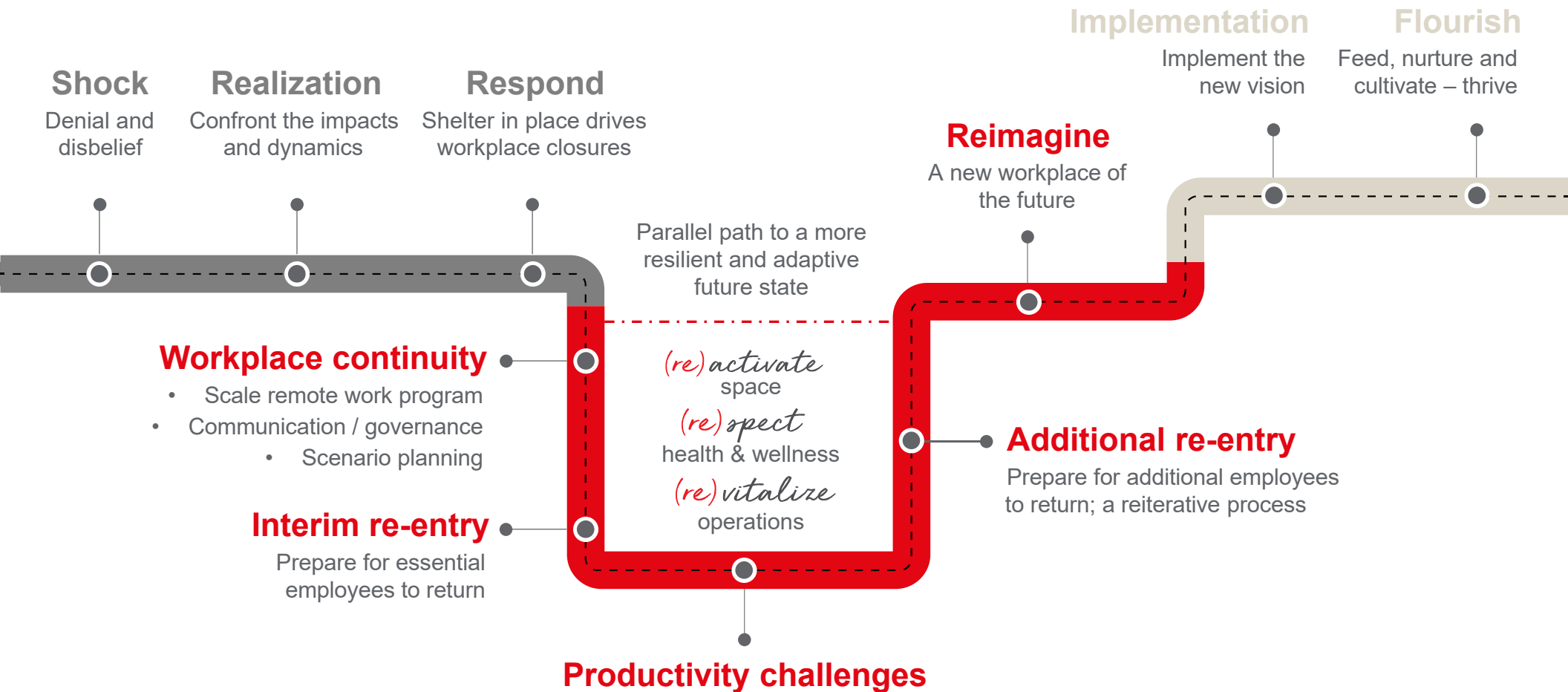
# Rapid (re)entry

Strategically prepare your buildings, space and people



# Rapid (re)entry

Reducing the negative curve



## Your plan for rapid (re)entry and implementation to enhance the safety of our workplace

As you prepare to (re)enter your workspace, there will be an endless list of questions to answer – we’re here to guide you through these questions and help you focus on critical areas to create an effective and successful (re)entry plan.



- Establish goals and budget
- Create checklist of (re)entry options
- Survey employees
- Survey site(s) / review existing floor plans
- Consider WELL, Fitwel, and CDC guidelines
- Identify focus areas: health and wellness, building and office operations, space guidelines and adjustments

### Deliverables:

- Employee survey results
- Site survey
- Floor plan analysis
- Social Distancing Plans

- Consider occupancy and phasing
- Review client directed communications package, on-site signage, and traffic flow
- Identify proposed modifications to workstations, conference, amenities, etc.

### Deliverables:

- Recommendations report
- Preliminary budget

- Prepare detailed project plan, schedule, and budget
- Deliver projects utilizing the proven JLL project management process

### Examples:

Reduce office density, develop communications, upgrade HVAC filtration, install anti-microbial coatings, upgrade to touchless fixtures, reconfigure common areas, launch enhanced wellness policies ranging from janitorial services to healthy food programs, etc.

### Deliverables:

- Project Plan
- Budget
- Schedule
- Engage Vendors
- Other as required (vary base on project plan)

# Rapid (re)entry

How ready is your space for (re)entry? We're here to help.

In short order, we can help you (re)activate your space and give you the tools to protect your employees and visitors by considering these focus areas.

## Communication

Social distancing and change management communications

## Workspaces

Explore layout redesign and surface modification requirements

## Safety

Focus on cleaning, PPE, and site preparations

## Limited access to pantries and cafes

Modify coffee, beverage, and food storage



## Access

No-touch entry, elevators, and fixtures

## Common areas

Circulation and safety focuses

# Rapid (re)entry

Let's get started.

Choose from any of these JLL service offerings to meet your goals and budget.

## Supporting your workforce

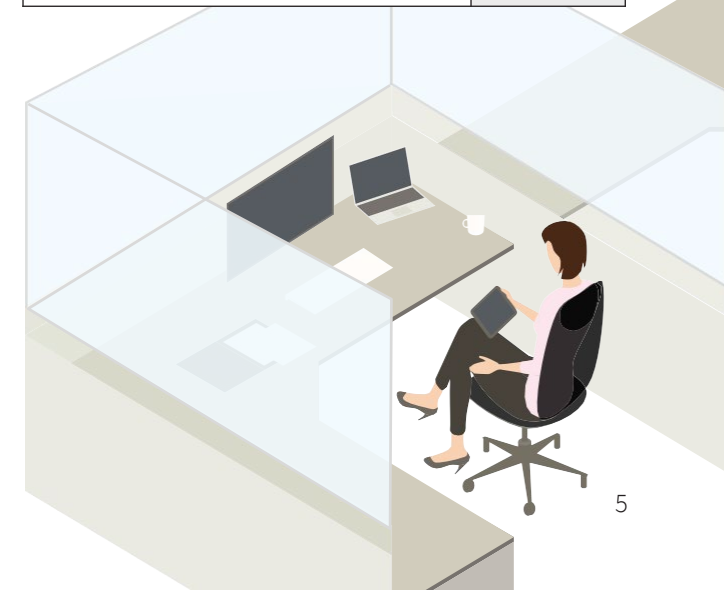
<p><b>Employee (re)entry Survey</b> Understand the current mindset of your employees in order to ensure you are addressing concerns around (re)entry.</p>	1 week
<p><b>Assessment and Recommendation Report</b> Develop your (re)entry strategy (and re-exit if necessary) based upon an audit of your specific spaces leveraging wellness standards and CDC guidelines.</p>	2 weeks
<p><b>Communication Plan</b> Deploy customized communication content that addresses changes happening in your workspace to keep your employees informed, and to promote change management.</p>	2 weeks
<p><b>Technology Planning and Deployment</b> Support the identification of technologies to comply with building and/or government requirements around access, wellness, and capacity management.</p>	4+ weeks

## Readying your workforce

<p><b>Floor Plan / Capacity Analysis</b> Understand your new workspace capacity, how shared spaces will be impacted, and circulation recommendations based on government and CDC guidelines.</p>	1 week
<p><b>Social Distanced Floor Plans</b> Create floor plans that illustrate how to reoccupy the space with differing degrees of capital investment.</p>	1 week
<p><b>Mobility / Flex / Shift Work Schedules</b> Establish who is a priority employee to return to the office and create an approach to staggering workplace occupancy.</p>	2-3 weeks
<p><b>Policy &amp; Protocol Creation</b> Assist in the creation of policies for the 'New Normal' - from how employees adapt to new styles of working, facility operations, janitorial standards, etc.</p>	2-3 weeks

## Imagining the Future

<p><b>Visioning Session</b> Develop Strategic Real Estate plans to support productivity, innovation, and culture in the future.</p>	2 weeks
<p><b>Future Occupancy Strategy</b> Analyze your current employees' success working from home, and calculate how much office space is needed in the future.</p>	2-4 weeks



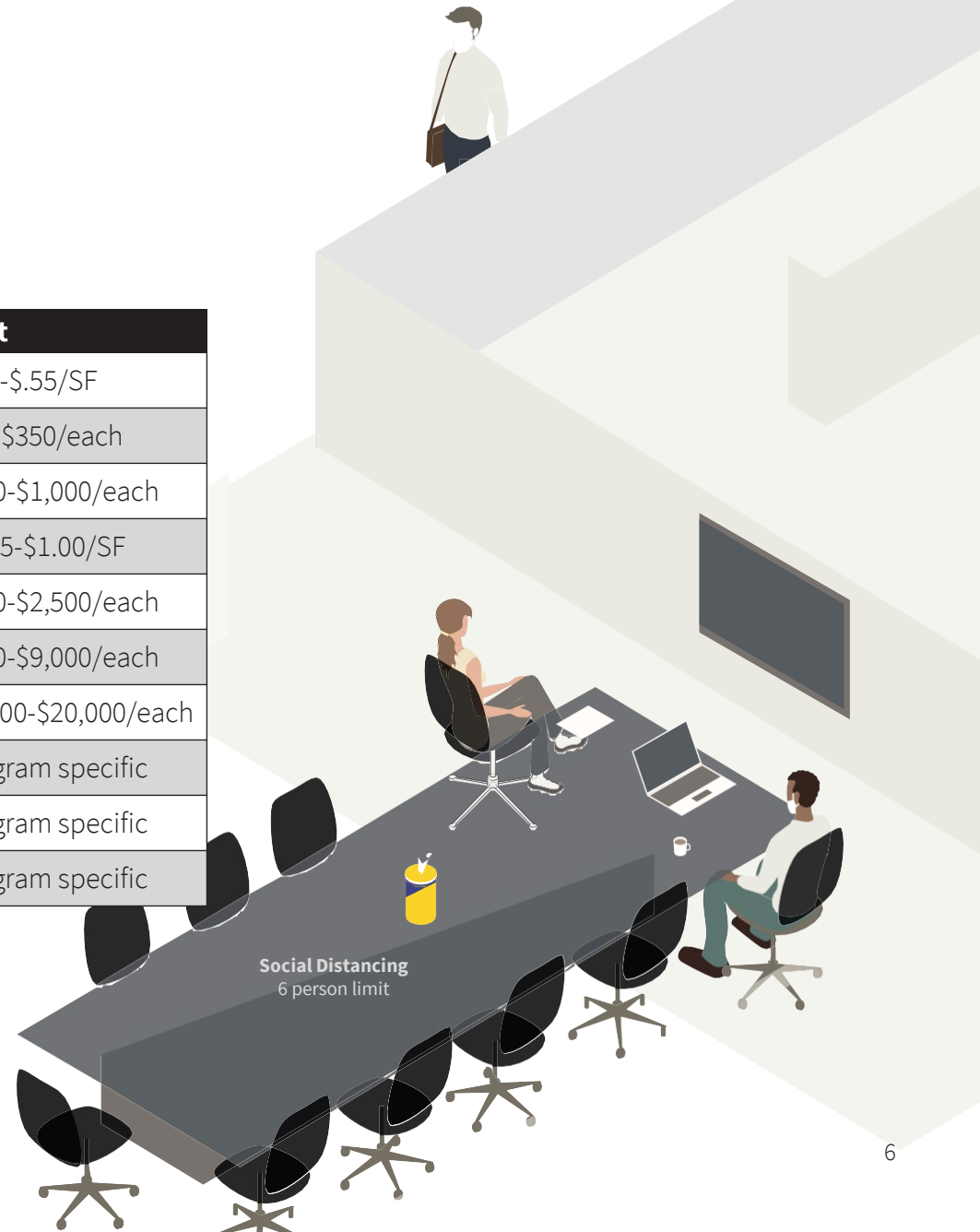
# Rapid (re)entry

## Get it done.

JLL will build you a (re)entry budget specific to your goals, balancing your risk profile, desired scope, space utilization, and timeline.

Average costs for the most common solutions are detailed below:

Timing	Description	Cost
Short-term	Deep clean	\$.30-\$.55/SF
Short-term	Hand washing and sanitation areas	\$75-\$350/each
Short-term	Strategic partitions and separation (panel/screen)	\$250-\$1,000/each
Short-term	Signage/Graphics (per floor)	\$0.25-\$1.00/SF
Long-term	Furniture changes (workstation reconfiguration)	\$800-\$2,500/each
Long-term	Touchless devices	\$800-\$9,000/each
Long-term	Air quality improvements (UV-Lighting / HEPA filtering)	\$3,500-\$20,000/each
Long-term	Materials and finishes upgrades	program specific
Long-term	Permanent workplace density changes	program specific
Long-term	WELL / Fitwel Certification	program specific





*Achieve  
Ambitions*

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